

Forwarding services – Exhibition logistics

Customer orientation, creativity, flexibility

- Individual consulting / concept development for all aspects of logistics
- Formulation and provision of transport guidelines and supervision
- Centralisation of communication channels
- Personal contact for all services
- Transport insurance provision and consulting
- Arrangement of transport services ex works to event and back
- Handling of customs (temporary, final, Carnet ATA etc.)

Performance of trade fair services

- Transport to/from exhibition grounds
- Handling on exhibition grounds (autonomous handling with the support of our trained hall supervisors – this means no additional down-time for your staff)
- Provision of technical equipment, e.g. forklifts, cranes and transport workers
- Warehouse logistics for empties and packing materials, full goods, exhibition stands
- Personal consulting on-site Messezentrum Salzburg (returns, distribution, etc.)

Fair tariff

- Application form/informations see our homepage:
www.lagermax.com/at-de/dienstleistungen/transportloesungen/messe-logistik/



Organisation

- **Messespedition/Standort:**
Lagermax Logistics Austria GmbH
Am Messezentrum 6
5020 Salzburg
T +43 (0)662 / 4090-2293, 2294
M messe.salzburg@lagermax.com
W www.lagermax.com

Deliveries to Messezentrum Salzburg

Delivery address for shipments to your stand

Items that you need for the exhibition can be sent directly to your exhibition stand within the usual set-up period. The sample address below must be provided to the courier or shipping agent. If handling equipment or personnel are required at the exhibition stand, or if no one will be present at your stand when the items are delivered or collected, please contact the exhibition's transport company Lagermax, which will be pleased to assist you. You can also have items (including small ones) sent out at any time before the official set-up period. However, these would have to be delivered to the address of our transport company (see below) after informing them in advance of the exact delivery date/time.

Forwarding

Lagermax Logistics Austria GmbH

Am Messezentrum 6

5020 Salzburg

T +43 (0)662 / 4090-2293, 2294

M messe.salzburg@lagermax.com

Sample address for sender:

To person resp./Company/Exhibitor:	_____
c/o Exhibition:	_____
Hall: _____ Stand: _____	_____
Date of delivery to exhibition stand/Time:	_____

Delivery address for shipments to your stand

(Company)

c/o Messezentrum Salzburg

(name of exhibition)

(hall/stand number)

Am Messezentrum 1

5020 Salzburg

Austria

Please note that Messezentrum Salzburg is unable to accept any items or parcels addressed to the exhibitor.

Mail (letters and parcels) intended for exhibitors must always be delivered to the traders/exhibitors and their employees in the area of the leased stand. Especially during the assembly and disassembly phase, this form of delivery may not be possible under certain circumstances.

Forwarding

Forklift with driver	Net price EUR
up to 3.0 t lifting capacity per hour	134,00
up to 3.0 t lifting (every further ½ hour)	67,00
short jobs up to 10 minutes	85,00
up to 5.0 t lifting capacity per hour	145,00
up to 5.0 t lifting (every further ½ hour)	72,50
Minimum: 1 hour – the above prices apply for every additional ½ hour started. The price includes travel to and from the exhibition center.	
SVS/RVS Versicherung: based on the stated value of the goods to be moved.	laut gültiger SVS-Tabelle
Premium per handling order	

Special equipment, rental and work equipment, work materials	Net price EUR
Rolling car per hour	17,00
Manual lift truck per hour	21,00
Strapping machine per hour	17,00
Long forks, ropes, shackles per order	10,00
Euro pallet (excl. delivery to stand)	25,00

Personnel placement	Net price EUR
Transport worker per hour (minimum: 2 hours)	48,00
Expenses for service and communications per hour	65,00
Loading and unloading supervision per hour	52,00
worker for stand construction per hour	50,00
foreman per hour	52,00

Top priority and priority storage	Net price EUR
TOP - Priority storage per label and package. Delivery within the first hour after the end of the fair or after approval by the organiser.	98,00
Priority storage per label and package. Delivery within 2 hours after the trade fair closes or after approval by the organiser.	69,00

Long term storage	Net price EUR
Warehouse fees per cbm Storage space and month started	14,00

Empties storage	Net price EUR
incl. collection before the start of the trade fair, interim storage, delivery after the end of the event, normal service time per cubic metre.	49,00
Minimum per package 2 cbm	98,00

Storage of full packing goods (during the exhibition period)	Net price EUR
Incl. pick up before commencement of exhibition, temporary storage and delivery after closure of exhibition .	61,00
Minimum per package 2 cbm	102,00

Surcharge for required storage space	Net price EUR
after regular service hours for assembly & dismantling period per cbm	12,00
Calculated according to the required storage space in cubic metres and according to the transport-friendly delivery from the exhibition stand Minimum per package 2 cbm.	

Additional fee	Net price EUR
for short term order or small package (minimum)	21,00
Part load up to 20 cbm	62,00
Part load from 20 cbm – 33 cbm	82,00
From 34 cbm or full load / max. flat rate	104,00
Forwarding commission for fair	16,00

Storage group-age consignments	Net price EUR
Unloading Lagermax warehouse, storage max. 3 days incl. delivery to the booth per m ² (m ² = max. 2cbm) [min. EUR 98,00]	82,00
Pick up from the booth incl. interim storage in our warehouse max. 3 days per m ² (m ² = max. 2cbm) [min. EUR 98,00]	82,00

Forwarding

Overtime/surcharges

Charge for services performed outside of regular service hours (unless specified otherwise).

MON – FRI	6.00 a.m. to 8.00 a.m./5.00 p.m. – 9.00 p.m.	+ 50 %
SAT	6.00 a.m. to 9.00 p.m.	+ 50 %
MON – FRI	9.00 p.m. to 6.00 a.m.	+ 100 %
SAT	9.00 p.m. to 6.00 a.m.	+ 100 %
SUN/public holidays		+ 100 %

Additional trips will be charged according to actual time taken (minimum 2 hours).

Costs for customs clearance / other forwarding services

upon request or based on actual time taken.

We work exclusively on the basis of the General Austrian Forwarder's Terms and Conditions (AÖSp) and the carriage and storage provisions for furniture transportation, in their applicable version that is published in the "Wiener Zeitung" and which we have at our disposal: VAT Reg. No. ATU 33898404. The place of performance and jurisdiction is Salzburg. The company is registered in the commercial register of Salzburg District Court under the number FN 50594d.

Forwarding services – Transfer order

Order form, please return at least **6 weeks prior to fair opening** by fax +43 (0)662 / 2404-20 or email service@mzs.at

EXHIBITOR NAME		NAME OF EVENT	
BILLING ADDRESS			
VAT-NO.:	RESPONSIBLE PERSON	HALL/STAND NO.	
TELEPHONE		E-MAIL	

Collection address:		Delivery address:	
Assembly:	Date/time:	Dismantling:	Date/time:
Contact person:		Contact person:	
Telephone:		Telephone:	

Scope of goods/shipment (number of units, dimensions, load metres):

Transport insurance coverage? Transport insurance will reduce your risk and protect you against liability limitation clauses!	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Forwarding insurance RVS/SVS/liability	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Value of goods in EUR:		
If you declare yourself as an SVS-RVS prohibited customer (i.e. you have your own global insurance), we ask you to inform us of this in the form of an insurance waiver!		

The scheduling of forwarding services (transport, forklift, storage, etc.) requires timely planning. We therefore encourage you to submit your order well in advance. The signatory hereby authorises Lagermax Internationale Spedition GmbH to perform the services outlined herein. The individual trade fair services/ transports will be invoiced according to the respectively valid trade fair tariffs and transport agreements. We work exclusively on the basis of the General Austrian Forwarder's Terms and Conditions (AÖSp) and the carriage and storage provisions for furniture transportation, in their applicable version that is published in the "Wiener Zeitung" and which we have at our disposal: VAT Reg. No. ATU 33898404. The place of performance and jurisdiction is Salzburg. The company is registered in the commercial register of Salzburg District Court under the number FN 50594d.

Date _____ Place _____ Authorized signature and official company stamp _____

Errors and contract protections | Prices exclusive of statutory taxes and 1% contract payment | In the event of default of payment by the Exhibitor, MZS's claims shall be subject to interest at the rate resulting from Art. 456 of the Austrian Commercial Code (UGB); the Exhibitor shall also be obliged to reimburse € 120,00 in reminder fees per reminder. | All prices are for a trade fair lasting up to 7 days

Forwarding services – Exhibition handling

Order form, please return at least **6 weeks prior to fair opening** by fax +43 (0)662 / 2404-20 or email service@mzs.at

EXHIBITOR NAME		NAME OF EVENT	
BILLING ADDRESS			
VAT-NO.:	RESPONSIBLE PERSON	HALL/STAND NO.	
TELEPHONE		E-MAIL	

Forklift:	<input type="checkbox"/> up to 3.0t lifting capacity	<input type="checkbox"/> long forks	<input type="checkbox"/> ropes, shackles
	<input type="checkbox"/> up to 5.0t lifting capacity	<input type="checkbox"/> lift truck	<input type="checkbox"/> strapping machine
		<input type="checkbox"/> Loading and unloading supervision	
Crane:	t lifting capacity:	Power:	Amount: approx. hours:
Assembly:	Date/time:	Dismantling:	Date/time:

Temporary storage:	<input type="checkbox"/> Empties/packaging materials	<input type="checkbox"/> full goods
Collection time/date:	Delivery time/date:	Volume approx.:

The scheduling of forwarding services (transport, forklift, storage, etc.) requires timely planning. We therefore encourage you to submit your order well in advance. The signatory hereby authorises Lagermax Internationale Spedition GmbH to perform the services outlined herein. The individual trade fair services/ transports will be invoiced according to the respectively valid trade fair tariffs and transport agreements. We work exclusively on the basis of the General Austrian Forwarder's Terms and Conditions (AÖSp) and the carriage and storage provisions for furniture transportation, in their applicable version that is published in the "Wiener Zeitung" and which we have at our disposal: VAT Reg. No. ATU 33898404. The place of performance and jurisdiction is Salzburg. The company is registered in the commercial register of Salzburg District Court under the number FN 50594d.

Value of goods to be handled:	Value of goods in EUR:	
Forwarding insurance RVS/SVS/liability Note: Be sure to provide this information before ordering!	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you declare yourself as an SVS-RVS prohibited customer (i.e. you have your own global insurance), we ask you to inform us of this in the form of an insurance waiver!		

The General Terms and Conditions can be found at <https://www.mzs.at/de/agb/>

Date _____ Place _____ Authorized signature and official company stamp _____

Errors and contract protections | Prices exclusive of statutory taxes and 1% contract payment | In the event of default of payment by the Exhibitor, MZS's claims shall be subject to interest at the rate resulting from Art. 456 of the Austrian Commercial Code (UGB); the Exhibitor shall also be obliged to reimburse € 120,00 in reminder fees per reminder. | All prices are for a trade fair lasting up to 7 days